

680 Holderness Street, S.W.  
Atlanta, Georgia 30310

December 15, 2018

**Sent via certified mail**  
**7017 0530 0001 0353 9020 to:**  
FOIA Officer  
U.S. EPA, Region 4  
SNAFC  
61 Forsyth Street, S.W.  
Atlanta, Georgia 30303

RE: FOIA Request for a Copy of the EPA R4 FY96 Re-organization Proposal Approved by  
EPA, Headquarters

Dear FOIA Officer:

This is a Freedom of Information Act request. I am willing to pay up to fifty dollars to obtain a copy of the record I am requesting. If you have any questions regarding this request, please feel free to direct them to me at the address above or at (404) 753-5477.

In or about fiscal year 1996, the EPA's regional office in Atlanta, Georgia submitted to EPA, Headquarters, for review and approval, a proposal to change its organizational structure. The regional office proposed streamlining its management structure. The re-organization resulted in, among other things, the abolishment of unit chief positions as line managers. I am requesting a copy of the proposal approved by EPA, Headquarters.

Sincerely,

A handwritten signature in black ink, appearing to read "Otis Johnson, Jr.", with a large, sweeping loop at the end.

Otis Johnson, Jr.